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[customerservice@republicpharma.com](mailto:customerservice@republicpharma.com)

## RETURN AUTHORIZATION FORM

In order to expedite the processing of your RMA, please fill out this form completely. Fax the form back to **800-671-9980**. Once your RMA request is processed, we will return your form with a Return tag via \_\_ email or fax.

### Required Customer Information

<b>Company Name:</b>		<b>Phone #:</b>	
<b>Shipping Address:</b>		<b>Fax #</b>	
		<b>Email:</b>	
		<b>DEA Number:</b>	
<b>Contact Person</b>		<b>Date Purchased:</b>	

### Product and Return Information

QTY	NDC	Description	Invoice #	Lot #	Exp. Date	Reason for Return

**Total QTY:** \_\_\_\_\_

**RMA#:** \_\_\_\_\_

I acknowledge that the product being returned was purchased from Republic Pharmaceuticals and that the product was stored under appropriate conditions of temperature, humidity, and light. Under penalties of perjury, I declare that I have read the foregoing and that the facts stated here are true.

**SIGNATURE OF PHARMACIST OR AGENT:** \_\_\_\_\_

**PRINTED NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**THE BELOW INFORMATION WILL BE COMPLETED BY REPUBLIC PHARMA:**

**RMA ACCEPTED BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## **RETURN POLICY**

- Returns require a Returned Merchandise Authorization (RMA). Products returned without an RMA will be destroyed and no credit issued. RMAs expire after 30 days from issue. Please contact us at 1-800-659-6609 x113 to obtain an RMA number.
- If items are damaged during transit or a shipping error was made, please notify us within 72 hours of receipt for a full credit.
- Please allow up to 14 days to process your credit. Please do not deduct any amounts from your invoice payments in relation to returned product before receiving a credit memo.
- **Returns are subject to a 20% handling fee and an additional shipping fee.**
- **If the removal of price stickers damages the product package, the product is ineligible for credit and will be destroyed.**
- **Product returned greater than 2 business days from the date of invoice will be credited at the current sell price or invoice price, whichever is lower.**

## **NON-RETURNABLE PRODUCTS:**

- We reserve the right to refuse bulk returns, returns from inactive accounts, accounts with overdue balances or accounts in the process of being closed. Short date or final sale products are non-returnable and non-refundable.
- Refrigerated and controlled products are not eligible for returns.
- Goods suspected to be counterfeit, adulterated, unsaleable, outdated, or otherwise not in compliance with our Returned Goods Policy will be ineligible for return.
- Products whose labels have been altered, defaced, or damaged will be ineligible for return.